



Level 2, State Library of Queensland, Cultural Centre  
PO Box 3488, South Brisbane, Qld 4101

t 07 3842 9922

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{ [qwc.asn.au](http://qwc.asn.au) }

## **QWC RESOURCE SHEET # 1**

### **Grants and Funding for Writers**

#### **What kind of funding can I apply for?**

There are various kinds of funding available for writers. You should explore the websites of the organisations listed below and familiarise yourself with their criteria to make sure you're applying for the right kind of grant.

#### **What can I use the funding for?**

Each organisation has different criteria for how a grant may be spent. It could encompass, for example, funding a professional development trip overseas, or attending a writing course in another state. Check an organisation's website for details.

#### **Who is eligible?**

Eligibility varies depending upon the funding body involved – each organisation's website provides very specific information about who can apply for each kind of funding. You will be required to acquit your grant at the end of the project, so keep good financial records.

#### **Will QWC support my application for funding?**

QWC can write a support letter to accompany members' grant applications. To do this, we require information as to the exact nature of your grant application. Please note that QWC support is not automatic and we reserve the right to refuse a support letter.

#### **Letter of Support Guidelines**

QWC is able to provide a letter of support for current QWC members who are applying for funding grants. We are unable to provide letters of support for non-members.

QWC strongly advises the applicant to contact the grant officer at the relevant funding body before applying for a grant to ensure your project/proposal meets with their criteria and funding priorities.

Requests for letters of support will be fulfilled within 10 working days of the request being lodged.\* It is strongly recommended that requests are lodged as far ahead of the application deadline as possible. QWC is unable to fulfill requests that give less than 10 working days notice.

QWC reserves the right to request further information regarding the application before providing a letter of support. QWC also reserves the right to refuse a letter of support for an application that could potentially harm QWC's reputation with the relevant funding body.

\*As long as the request meets the requirements outlined by QWC and all information in the 'What to provide' section is provided in full.



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### ***What to provide***

Please **do not** send your full application, but do provide us with the following:

1. Your full name (as it appears in your QWC membership information) and QWC membership number.
2. The name of the funding body and title of the grant you are applying for.
3. A brief overview of your project (2-3 sentences).
4. 5-6 brief bullet points outlining what you would like us to know before writing your letter of support.
5. Advice of how long have you been a member of QWC.
6. What QWC events, workshops, seminars and masterclasses you have attended.

### ***How to send your request***

Email your request to [qldwriters@qwc.asn.au](mailto:qldwriters@qwc.asn.au), and put **Letter of Support** in the subject of your email.

### ***Receiving your letter of support***

A letter of support will be sent via email within 10 working days of receipt of your request as long as you have provided all the required information (as outlined above).

If you have not provided all the required information we will be unable to provide you with a letter of support and will contact you within 10 working days of receiving your request to ask for further information.

Please note: In some instances, your letter of support may not be signed-off by the CEO, particularly if your grant application is such that it would be more appropriately supported by another member of staff.

### **How do I fill out funding applications?**

Most bodies have 'resource kits' on their sites that can help you fill out funding applications. If you have any questions, do not hesitate to contact the funding body.

### **Queensland Arts Queensland**

Funding available for: Organisations, Individuals, Indigenous Development, Regional Development.

Website: [www.arts.Qld.gov.au/funding/](http://www.arts.Qld.gov.au/funding/)

### **Brisbane Office**

Street Address: Level 16, 111 George Street, Brisbane QLD 4000

Postal Address: GPO Box 1436, Brisbane QLD 4001

Telephone: 07 3224 4896

Fax: 07 3224 4077

Tollfree Telephone: 1800 175 531 (outside Brisbane metro)

Tollfree Fax: 1800 175 532 (outside Brisbane metro)

Email: [reception@arts.Qld.gov.au](mailto:reception@arts.Qld.gov.au)

Website: [www.arts.Qld.gov.au](http://www.arts.Qld.gov.au)

Still have questions? Contact Queensland Writers Centre ph: 07 3842 9922, fax: 07 3842 9920 or email: [qldwriters@qwc.asn.au](mailto:qldwriters@qwc.asn.au)



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### **Cairns Office:**

Street Address: 16-22 Village Lane, 20 Lake Street, Cairns QLD 4870  
Postal Address: PO Box 5300, Cairns QLD 4870  
Telephone: 07 4048 1411  
Fax: 07 4048 1410

### ***Brisbane City Council***

Local Cultural and Festival Grants Program, GPO Box 1434, Brisbane Qld 4001  
Telephone 07 3403 8888  
Website: [www.brisbane.Qld.gov.au](http://www.brisbane.Qld.gov.au)

### **Australia-wide**

#### ***Australia Council for the Arts***

PO Box 788, Strawberry Hills NSW 2012  
Telephone: 02 9215 9000  
Tollfree Telephone: 1800 226 912  
Fax: 02 9215 9111  
Website: [www.ozco.gov.au/](http://www.ozco.gov.au/)

#### ***Regional Arts Fund (Commonwealth Funding)***

C/o Queensland Arts Council (QAC)  
GPO Box 376, Brisbane Qld 4001  
Telephone: 07 3846 7500  
Tollfree Telephone: 1800 177 789  
Fax: 07 3846 7744  
Email: [info@qac.org.au](mailto:info@qac.org.au)  
Website: [www.qac.org.au](http://www.qac.org.au)

#### **Indigenous & Torres Strait Islander**

#### ***Indigenous Regional Arts Development Fund (IRADF)***

[www.arts.Qld.gov.au/funding/iradf.html](http://www.arts.Qld.gov.au/funding/iradf.html)

For further information please Telephone the Arts Queensland office in Cairns: 07 4048 1411 or in Brisbane: 1800 175 531.

#### **General**

#### **GrantsLINK**

<http://www.grantslink.gov.au/>